

Creche Worker

Sunflower Seeds - Sunflower Women's Centre

Job Role Profile

- To work as part of the Sunflower Seeds Family Support Team ensuring the smooth and efficient running of Sunflower's parenting support offer.
- To work as part of the Team delivering interventions if required.
- To work in the creche facility as instructed.
- To collectively take responsibility for the Sunflower Seeds site and Sunflower's Contact Centre, working with mothers and their children, as well as offering some creche support to children of mothers using the Sunflower Centre.
- To build relationships with Social Workers and other statutory stakeholders.
- To collectively ensure that the service is compliant with all registration bodies maintaining excellent practice in quality assurance, health and safety, safeguarding and data collection. To ensure that there is fidelity to the Sunflower practice model.
- To role-model good practice and inspire the mothers to be the best they can; to work from a trauma informed stance.
- To ensure that all interactions are logged correctly, and reports are up to Court standard.
- To work in a kind, compassionate and trauma-informed way at all times with colleagues, women and children.

Trevi Values

Aspiration We want the very best for the women and children we support. We want to see them achieve the best possible future. A fulfilling future.

Integrity We hold ourselves to high standards in our practice. Staff, students and volunteers will conduct ourselves with professionalism at all times and promote by our behaviours the values of Trevi House.

Tenacity We will never stop fighting for the rights of women and children. We will work tirelessly to ensure that women and children get the best possible opportunity to have a better life.

Compassion We offer compassionate care that is person-centred. We do not judge women.

Courage We will stand up against injustice. We will have the courage to make difficult decisions. We will put children at the heart of our decisions.

Collaboration We will work alongside women and their children. We will work in partnership with stakeholders and the community. We value co-production and will try to ensure that the people who use our services are involved in their design.

What can you expect from us?

We will treat you with respect and compassion. We will listen to you. we do what we can to respond to your concerns.

We care about you. We want to support you to develop personally and professionally.

We want you to enjoy your work. We try to create a work environment that is fun and supportive.

We care about your work-life balance and will try to help you manage it.

Behaviours we expect from you

You are a representative of Trevi. We require you to present yourself professionally both during and out of work. This includes your activity online / on social media.

We ask you to conduct yourself in accordance with the values and ethos of our organisation, both during and out of work. This includes your activity online / on social media.

The welfare of children is paramount. You must contribute to the effective safeguarding of children at Trevi.

You must treat the users of our services with compassion, dignity and respect at all times.

We ask that you model professional boundaries with your colleagues, other professionals, and the users of our services.

You are expected to be a proactive contributor within the workplace. This includes attending training and participating in reflective learning opportunities.

You must ensure that any discussions held outside the workplace about Trevi are appropriate and do not breach confidentiality or data protection.

Person Specification

Knowledge & Skills

Essential:

- Experience of working in a Family Support setting or similar
- Qualified to L2/L3 Early Years, NNEB or Health and Social Care
- Literate, numerate and IT-literate
- Experience of working with women with complex needs
- Experience of working in a multi-disciplinary team
- Understanding of safeguarding and legislation relating to this; knowledge and ability to respond appropriately to any concerns.
- Ability to communicate effectively across a range of forums and medias
- Ability to communicate within the Team in such a way that they feel valued and respected
- Professional approach within the workplace
- Non-judgemental approach to drug and alcohol use and other challenging behaviours
- Enthusiastic and solution focussed
- Passionate about women's issues
- Ability to work as part of a busy team
- Flexibility and adaptability
- Ability to maintain clear professional boundaries
- Excellent written and verbal communication skills
- To understand the importance of, and be committed to, equality of opportunity and diversity
- To understand the importance of confidentiality in this area of work
- To have a flexible approach to work

Desirable:

- Previous experience of running groups or delivering training programmes, preferably with a qualification
- Knowledge and willingness to subscribe to a trauma-informed method of working
- Counselling or Group work qualification
- Comprehensive understanding of the key issues facing women in society, especially those with mental health, criminogenic behaviours or in recovery from substance misuse
- Previous experience of working within a community setting, residential rehab, parenting assessment unit, mental health services or probation
- Previous experience of producing reports for Court and statutory bodies